



MINISTRY OF EDUCATION AND CULTURE
UNIVERSITAS NEGERI MALANG (UM)
Jalan Semarang 5 Malang 5145
Phone: 0341-551312, Facsimile: 0341-551921
Website: www.um.ac.id

REGULATION OF THE RECTOR OF UNIVERSITAS NEGERI MALANG
NUMBER 4 OF 2021

ON

GUIDELINES FOR CREDIT EARNING AND CREDIT TRANSFER FOR STUDENTS
OF UNIVERSITAS NEGERI MALANG

BY THE GRACE OF GOD ALMIGHTY

THE RECTOR OF UNIVERSITAS NEGERI MALANG

- considering
- a. that as a follow up of Law Number 12 of 2012 on Higher Education, that mandate to develop students potential to be humans who are religious and pious to the Almighty God, to have noble moral, healthy, knowledgeable, capable, creative, independent, and to be democratic as well as responsible citizens;
 - b. that the Directorate General of Higher Education of the Ministry of Education and Culture continues to strive to improve higher education access and increase the link and match between higher education graduates and labor absorption in the industrial era 4.0 and Society 5.0 through *Merdeka Belajar-Kampus Merdeka* (MBKM) program;
 - c. that to support and implement *Merdeka Belajar-Kampus Merdeka* (MBKM) at Universitas Negeri Malang, it is required Guidelines for Credit Earning and Credit Transfer as study program guidelines for the students to design and implement *Merdeka Belajar-Kampus Merdeka* (MBKM) program;
 - d. that based on the considerations referred to in letters a, b, and c, it is necessary to enact Regulation of the Rector of Universitas Negeri Malang on Guidelines for Credit Earning

and Credit Transfer for Students of Universitas Negeri Malang;

in view of

- : 1. Law Number 14 of 2005 on Teachers and Lecturers (State Gazette of the Republic of Indonesia of 2005 Number 157, Supplement to the State Gazette of the Republic of Indonesia Number 4586);
2. Law Number 12 of 2012 on Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);
3. Regulation of the President Number 8 of 2012 on the Indonesian Qualification Framework (State Gazette of the Republic of Indonesia of 2012 Number 24);
4. Presidential Regulation Number 18 of 2020 on 2020-2024 National Medium-Term Development Plan (State Gazette of the Republic of Indonesia of 2020 Number 10);
5. Regulation of the Minister of State Apparatus Empowerment and Bureaucratic Reforms Number 17 of 2013 on Functional Position of Lecturers and Credit Figures (State Gazette of the Republic of Indonesia of 2013 Number 466);
6. Regulation of the Minister of Education and Culture Number 3 of 2020 on National Higher Education Standards (State Gazette of the Republic of Indonesia of 2020 Number 47);
7. Decree of the Minister of Finance Number 279/KMK.05/2008 on the Designation of Universitas Negeri Malang in the Department of National Education as a Government Agency Implementing Public Service Agency Financial Management;
8. Decree of the Minister of Research, Technology and Higher Education Number 696/M/KPT.KP/2018 on Resignation and Appointment of the Rector of Universitas Negeri Malang for the Period 2018 - 2022;
9. Decree of the Minister of Education and Culture Number

754/P/2020 on the Key Performance Indicators of Public Universities and Higher Education Service Institutions within the Ministry of Education and Culture;

10. Regulation of the Rector of Universitas Negeri Malang Number 17 of 2020 on Guidelines for *Merdeka Belajar* of Universitas Negeri Malang;
11. Regulation of the Rector of Universitas Negeri Malang Number 22 of 2020 on the Education Standards of Universitas Negeri Malang;
12. Regulation of the Rector of Universitas Negeri Malang Number 24 of 2020 on Guidelines for Education at Universitas Negeri Malang 2020 Edition;

HAS DECIDED:

To enact : REGULATION OF THE RECTOR OF UNIVERSITAS NEGERI MALANG ON GUIDELINES FOR CREDIT EARNING AND CREDIT TRANSFER FOR STUDENTS OF UNIVERSITAS NEGERI MALANG

Article 1

Guidelines for Credit Earning and Credit Transfer for Students of Universitas Negeri Malang are recognition and acknowledgment programs given to students of Universitas Negeri Malang to support the implementation of *Merdeka Belajar-Kampus Merdeka* policy and accelerate the achievement of the Key Performance Indicator (KPI) of Higher Education Institution.

Article 2

To support the implementation of *Merdeka Belajar-Kampus Merdeka* policy, guidelines for Credit Earning and Credit Transfer are needed for Students of Universitas Negeri Malang as listed in the Appendix which is an integral part of this Rector Regulation.

Article 3

Guidelines for Credit Earning and Credit Transfer for Students of Universitas Negeri Malang as referred to in Article 2, is used as guidelines for study program to design and implement *Merdeka Belajar-Kampus Merdeka* program as an effort to

improve the capability and fulfillment of the learning rights of Students of Universitas Negeri Malang.

Article 4

This Rector Regulation comes to effect on the date of enactment.

Enacted in Malang

On 11 January 2021

RECTOR OF UNIVERSITAS NEGERI MALANG

[signed and stamped]

AH. ROFI'UDDIN

NIP. 196203031985031002

APPENDICES OF THE REGULATION OF THE
RECTOR OF UNIVERSITAS NEGERI MALANG
NUMBER 4 OF 2021 ON GUIDELINES FOR
CREDIT EARNING AND CREDIT TRANSFER
FOR STUDENTS OF UNIVERSITAS NEGERI
MALANG

**GUIDELINES FOR CREDIT EARNING AND CREDIT TRANSFER
FOR STUDENTS OF UNIVERSITAS NEGERI MALANG**

GUIDELINES FOR CREDIT EARNING AND CREDIT TRANSFER FOR STUDENTS OF UNIVERSITAS NEGERI MALANG

A. Definitions

1. Credit Earning is a recognition in the form of course credit given to UM students in one or more academic activities carried out by Universitas Negeri Malang (UM) offline and/or online either independently or in collaboration with other parties to support the implementation of *Merdeka Belajar-Kampus Merdeka* policy and accelerate the achievement of the Key Performance Indicator (KPI) of Higher Education Institution.
2. Credit Transfer is an acknowledgment of the results of lectures attended by UM students at other universities through offline and/or online learning to support the implementation of *Merdeka Belajar-Kampus Merdeka* policy and accelerate the achievement of the Key Performance Indicators (KPI) of Higher Education Institution.

B. Credit Earning

1. Credit Earning is given to students applying for academic activities in another university, industry, business world and the world of work as part of the implementation of *Merdeka Belajar-Kampus Merdeka* policy.
2. Credit Earning can be considered as part of meeting the academic requirements for compulsory courses and/or elective courses according to the applicable curriculum.
3. Acknowledgment of Credit Earning is based on the design of academic activities submitted by students within the framework of the implementation of *Merdeka Belajar-Kampus Merdeka* policy, the process of implementing activities, activity assessment, and reporting acknowledged and legitimized by related institutions and on the whole it can be justified academically in meeting the standards of graduate learning achievements.

C. Credit Transfer

1. Credit Transfer can be followed by students by proposing learning activities in another university, both in the same and in different study programs, as part of meeting the academic requirements and standards of graduate learning achievement.

2. Credit Transfers can be considered as part of meeting the academic requirements for compulsory and/or elective courses according to the applicable curriculum.
3. Credit Transfer acknowledgment is based on the design of academic activities proposed by students within the framework of the implementation of *Merdeka Belajar-Kampus Merdeka* policy, particularly the form of student exchange activities.
4. Students with a purpose of Credit Transfer can only join classes administered by study programs of accredited university and/or that have qualifications equivalent to those of study programs at UM.
5. Acknowledgment of Credit Transfer is indicated by an official letter from the leader of the university where the lecture is held.

D. Requirements

1. Credit Earning and Credit Transfer are provided for Bachelor's degree program meeting the requirements for each form of learning activities of *Merdeka Belajar-Kampus Merdeka* program.
2. Credit acknowledgment for Credit Earning and Credit Transfer is limited to a maximum of 20 credits and for a maximum of 2 semesters. In addition, the learning activity should be in the form of *Merdeka Belajar-Kampus Merdeka* program in each semester held in another university, industry, business world, and world of work.
3. Academic activities for Credit Earning and Credit Transfer require approval from the Academic Advisor and the Study Program Coordinator validated by the Faculty Leader.

E. Procedures

1. Procedure for Credit Earning
 - a. Before carrying out activities, the study program offers various learning activities of *Merdeka Belajar-Kampus Merdeka* program held by the study program to students.
 - b. Students design academic activities as a part of the implementation of *Merdeka Belajar-Kampus Merdeka* policy by having consultation with the Academic Advisor/Study Program Coordinator related to the determination of learning activities, activity objectives and designs, as well as course equivalencies.

- c. Students apply for registration in the UM website and submit required information/documents.
 - d. Students apply for online academic registration (Study Plan/KRS) at the beginning of semester and before carrying out activities in another university, industry, business world, and world of work.
 - e. Students carry out their activities under the supervisory of the filed advisor lecturer from the study program, and the supervisor from another university, industry, business world, and world of work.
2. Procedure for Credit Transfer
- a. Before carrying out activities, the study program offers learning activity of student exchange and objectives of higher education to students.
 - b. The study program coordinate with the study program in the destination university to determine courses that can be taken by students.
 - c. Students design student exchange activities as a part of the implementation of *Merdeka Belajar-Kampus Merdeka* policy by having consultation with the Academic Advisor/Study Program Coordinator related to the determination of learning activities, activity objectives and designs, as well as course equivalencies.
 - d. Students apply for registration in the UM website and submit required information/documents.
 - e. Students apply for online academic registration (Study Plan/KRS) at the beginning of semester and before carrying out activities in another university, industry, business world, and world of work.
 - f. Students carry out their activities under the supervisory of the filed advisor lecturer from the study program, and the supervisor from another university.

F. Issuance of Recognition

1. Issuance of recognition for Credit Earning and Credit Transfer is based on the results of process and final assessments of learning activities.
2. Issuance of recognition for Credit Earning and Credit Transfer is based on the assessment given by the field advisor lecturer, the advisor from another university, industry, business world, and work of world as well as the examiner.

3. Issuance of recognition for Credit Earning and Credit Transfer is based on the assessment given by another university formally submitted between Vice Rector for Academic Affairs (Vice Rector II).
4. Issuance of recognition for Credit Earning and Credit Transfer is given in the form of course credit acknowledgement and Graduation Certificate Accompaniment Letter (SKPI) issued by the faculty.
5. Issuance of recognition for Credit Earning and Credit Transfer for students outside UM is given in the form of Study Records (KHS) obtained from UM Academic Information System (SIKAD) approved by the Vice Rector I of UM.

Enacted in Malang

On 11 January 2021

RECTOR OF UNIVERSITAS NEGERI MALANG

[signed and stamped]

AH. ROFI'UDDIN

NIP. 196203031985031002